



2023 Apollo Projects Junior Festival – Aquaknights

4 – 5 November 2023

St Peter's School
Cambridge Road, Cambridge

Event Information Booklet

Contact Information
events@swimming.org.nz

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Version 2

This is a living document and amendments may be made. The information in this booklet is correct at the time of publishing. Swimming New Zealand will not be held liable for any costs and expenses incurred by any person following changes to the information outlined in this booklet. Swimming New Zealand reserves the right to use discretion and make adjustments to the contents and rules outlined in this document.

For the latest information, please check the event page on the Swimming New Zealand website to ensure you have the up-to-date version.



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Purpose

The Junior Festivals are 12 & under swimming events hosted in 4 zonal locations around the country across two consecutive weekends in 2023. The purpose of these meets is to provide 12 & unders a fun environment to participate and race, with the focus on achieving personal bests and “make every stroke count.” This aligns with the Sport NZ approach of Balance is Better.

Learn more about Balance is Better by visiting our Parents & Whanau webpage

Good Sports

Please note that this is a Good Sports event. Swimming NZ is proud to partner with and join the Good Sports movement. This program aims to help parents provide the best sporting experience to their kids.

Learn more about Good Sports by visiting our Parents & Whanau webpage

Entry Information

Swimming New Zealand rules and regulations govern this competition.

This meet is open to financial, registered (at the time of competition) Swimming New Zealand competitive and club swimmers and foreign swimmers registered with foreign FINA affiliated swimming federations.

This meet is targeted toward the following regions:

- Swimming Bay of Plenty
- Swimming Hawkes Bay Poverty Bay
- Swimming Taranaki
- Swimming Waikato

Entry Deadline

Entries	Timeline
Entries Open	Monday 4 September
Individual Entries Close	Tuesday 24 October
Relay Entries Close	Wednesday 25 October

Late entries will be accepted for 24hrs only via swimmers Fast Lane. A late entry fee of \$50 will be applied in addition to individual entry fees.

Entry Process

All entries must be submitted via the SNZ National Database. Individuals will be able to access and complete their entries online via their Fast Lane page.

There is no limit on the number of individual event entries.

Late Entries will be accepted for 24hrs, as per SNZ Policy 006. A \$50 (NZD) fee will apply.

Qualification Criteria

Age as at 4 November 2023

The qualifying period is from **1 January 2022 to Monday 23 October 2023**

There are no qualifying times required to enter the Junior Festival, including disabled swimmers. However, a swimmer must have swum the respective race before and have a time on the SNZ database. This means times from designated and development meets can be used to enter. Individual entry times will be generated by the SNZ Database. Performances from competitions not held within the database will not be eligible for use to enter this competition.

Please note: the 100m IM rule will not be enforced at the 2023 Junior Festivals.

Entry Fees

Location	Individual	Relay Team
Domestic	\$12.50	\$25
International	N/A	N/A

Entry fees must be paid prior to the start of the meet. If they have not been paid it will result in the withdrawal of swimmers. Clubs and regions that have not paid the required entry fees at the closing date of entries will be invoiced by Swimming New Zealand.

No refunds for any withdrawals before or during the meet. Refunds for any medical withdrawals



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can be considered if a signed medical certificate is supplied.

Event Specifications

Age Groups

Individual swimmers for the following age groups: 10&U, 11 years, 12 years.

Swimmers with a Disability

This event is open to swimmers who have a diagnosed physical, vision, hearing or intellectual disability of some kind, with no classification required.

With the new swimmers with a disability concept, it is key to aligning with the purpose of the meet – provide 12 & Unders a fun environment to participate and race, with the focus on achieving personal bests and “make every stroke count.” The extent of the swimmer’s disability (and Para swimming eligible impairment type) is irrelevant, so long as there is a diagnosis.

Like able-bodied swimmers, there are no qualifying times for swimmers with a disability. Place getter ribbons will be allocated based on who touches the wall first regardless of disability type or extent.

Although there are no qualifying times for swimmers with a disability, the swimmer must be capable to swim their entered races.

Races for swimmers with a disability will be 50s and 100s of each stroke, including the 100m IM.

If you have any questions about this swimming with a disability category or wish to learn more information about classification moving forwards, please contact Cameron Leslie on cameron@swimming.org.nz.

Relays

Only swimmers who entered in at least one individual event in this competition may be swim in relay events. There is no limit to the number of relay teams a club may enter

6 x 50m Mixed Freestyle Club Relay consists of 3 males, 3 females (1 swimmer from each age group)

- 10 & U years male & female
- 11 years male & female
- 12 years male & female

4 x 50m Freestyle Club Relay – both male and female relays are swum as 12 & Under

4 x 50m Freestyle Club Relay (Mixed) – consist of 2 males and 2 female swimmers 12 & Under

4 x 50m Medley Club Relay – both male and female relays are swum as 12 & Under

4 x 50m Medley Club Relay (Mixed) – consist of 2 males and 2 female swimmers 12 & Under

4 x 25m Freestyle Kick Club Relay – both male and female relays are swum as 12 & Under (free to enter)

4 x 25m Freestyle Kick Club Relay – consist of 2 males and 2 female swimmers 12 & Under (free to enter)

Freestyle Kick Event

There is no entry fee for the freestyle kick and all athletes are encouraged to participate.

The event will not involve diving. Swimmers will start in the water, with one hand on the kickboard and one hand on the starting blocks. Swimmers will kick for the 25m, touch and turn, and return in the same manner, with no underwater work. The swimmers only need to touch with one hand.

Psych Sheets

Psych Sheets will be posted on the event webpage as soon as possible after entries close.

Corrections and changes to psych sheets are to be sent to entries@swimming.org.nz by 11:59pm Sunday 29 October.

Any changes made after the final psych sheets are published will not be updated online, but will be completed and updated on the SNZ event file.



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Event Information

Opening Hours

Competition	Morning	Afternoon
Saturday 4 Nov	7.00 (gates)	14.30 (gates)
	8.00 (comp)	15.30 (comp)
Sunday 5 Nov	7.00 (gates)	13.30 (gates)
	8.00 (comp)	14.30 (comp)

Clubs that wish to train outside these times will have to organise their own times with the pool and pay entry.

Results

Results will be published on Meet Mobile.

Spectator Tickets

We have removed the requirement to purchase spectator tickets to attend this event. There may be limited space for spectators at the venue, so seating will be first in best dressed. There won't be a spectator fee.

Spectator Access

Spectators enter through the main pool entrance, spectators are to remain in designated areas at all times. Event staff will also be monitoring this, if any spectators are seen to be on pool deck they will be moved to the spectator area or asked to leave the venue at the Event Manager's discretion.

Photography & Videography

Photos and videos may be taken throughout the competition. All athletes and spectators have agreed to allow photographs, videos, audio recordings and audio recording to be taken by accredited SNZ contractors to be used for any legitimate purpose by SNZ. If you have any concerns please contact the Event Manager.

Spectators agree upon entry that photographic, video or audio recording equipment is prohibited for any purpose which may include, without limitation, video and/or audio recorders, camera

tripods, monopods or lenses with a total focal strength of greater than 300mm and commercial digital video equipment. The SNZ Event staff will, at their sole discretion, determine whether or not an item is intended for personal or commercial use.

Merchandise

Merchandise for this event is provided by SNZ partner Teamline and is available for pre-purchase. In addition, race suits and other swim products are available from Teamline on their online store and from their poolside pop-up store. Find everything you need on their website.

Parking

There should be plenty of parking at the venue.

Athlete Information

Pool Access

Swimmers

Access to the pool is via the main pool entrance.

Warm-Up Procedure

Date	Warm-Up Times
Sat 4 Nov	Morning: 7am - 7.55am
	Afternoon: 2.30pm - 3.25pm
Sun 5 Nov	Morning: 7am - 7.55am
	Afternoon: 1.30pm - 2.25pm

A warm-up procedures document will be posted on the event webpage.

Athlete Seating

Seating will be available around the venue and on the hockey field. Please note that there will be no allocated seating or areas. SNZ encourages all clubs to fill up the seats on pool deck overlooking the start/finish end of the pool and for everyone to work together as there are plenty of seats available.

Strapping

Swimmers with strapping must provide documentation from a relevant registered health practitioner or physiotherapist and be reviewed by the Technical Director prior to swimming. Any



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swimmers without such documentation may not be permitted to swim.

Marshalling Process

Self-marshalling will be employed during all sessions. Swimmers are asked to be in the marshalling area 4 heats prior to their event. For all 50m events swimmers need to be in the marshalling area 6 heats prior to their event.

Place Getter Ribbons

Ribbons shall be awarded to 1st, 2nd and 3rd place getters in all events for those attending each respective Junior Festival – regardless of where the swimmer resides. Ribbons will be awarded separately per race for disabled swimming events.

For the Junior Festival, coaches or team managers will be permitted to take photos, as no official victory ceremony photos will be shared on SNZ social media channels. Please be mindful of avoiding congestion and others around the podium.

PB Percentage

The winning clubs will be based on PB% verse entries. Categories are based on total entries; 1-50, 51-100, 101-200 and 200+

Awards for clubs shall be:

- Trophies for each zone category winner

In the event of a highest percentage tie within a zonal or national category the winner will be determined by the highest number of entries.

All calculations will be made by Swimming NZ staff and the winners will be final.

Team Managers Information

Accreditation

Clubs will need to complete the respective coaches and managers form for team personnel who are attending the meet. Event passes will be allocated to clubs based on this information.

Accreditation must be worn at all times, around the neck, to gain access to the pool. No

accreditation no entry. Lost accreditation can be replaced at a cost of \$15.00 each.

Date	Deadline
Applications Open	Monday 4 September
Applications Close	Wednesday 25 October
Late Applications Close	Friday 27 October

A link to apply for the respective team manager accreditation application and annual coach accreditation application forms will be available on the event webpage prior to the opening date.

Please note: late applications will incur a \$50 late fee for each individual

Accreditation Criteria

Coaches must be registered with Swimming New Zealand under the member category 'Coach' and must be showing as financial and active in the Swimming New Zealand database and registered with Swim Coaches & Teachers of NZ Inc.

Managers must be an active member on the Swimming New Zealand database. They can be registered as a volunteer member and must have a Police Vetting check completed on their SNZ profile. They are not permitted to be undertaking any coaching on pool deck.

If you need to process or confirm your police check on the SNZ database, please email henrietta@swimming.org.nz. Please note, police checks may take up to 28 working days, ensure you allow enough time to be approved before the event.

Photo accreditation will be incorporated for this event, so a headshot or passport photo will be required to be included as part of the application process.

If a coach or team manager does not hear back from SNZ regarding an accreditation application, please assume that your accreditation has been approved for this event.



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Any team manager, coach or swimmer who is caught giving their accreditation to somebody other than themselves, will have their accreditation removed for the remainder of the event.

Anyone without accreditation will need to sit in the spectator seating.

Pool Access

Coaches & Team Managers:

Access to the pool is via the main pool entrance with your accreditation. Staff will be on hand to ensure that passes are being presented. If you do not have a valid pass – you will be required to stay in the spectator seating. Accreditations can be replaced at a cost of \$15.00 at the main pool entrance.

Accreditation must be worn, around the neck, to gain access. No accreditation no entry. Lost accreditation can be replaced at a cost of \$15.00 each.

Event Communication

During the meet SNZ may use the multi-txt system to communicate to coaches and managers during the meet, please ensure your contact details are correct.

Managers Meeting

There will be a compulsory team manager meeting held on Saturday 4 November at 7:15am in the kitchen.

Team managers will be given a brief run-down of meet activities, expectations of swimmers, parents and clubs and general delivery of the event.

Each club must have at least one representative at the meeting to ensure all information is delivered back to the swimmers.

Event Packs

Packs and passes must be collected from the main pool entrance to gain entry into the pool facility. These will be available to collect from 6.45am on Saturday 4 November.

Withdrawals

Scratchings for session one should be emailed to entries@swimming.org.nz by 3 November at 2pm. Any withdrawals after this time will need to be submitted at the resolutions desk.

We encourage you to complete a withdrawal form and submit at the resolutions desk if a swimmer won't swim an event.

Protests

Protests must be submitted to the referee, in writing, on the protest form by the team manager only within 30 minutes following the conclusion of the respective event. This needs to be accompanied in cash by the \$100.00 protest fee.

If conditions causing a potential protest are noted prior to the event a protest must be lodged before the signal to start is given.

All protests shall be considered by the referee. If the referee rejects the protest, they must state the reasons for their decision. The regional Team Manager may appeal the rejection to the Jury of Appeal whose decision shall be final.

If the protest is rejected, the deposit will be forfeited to SNZ. If the protest is upheld the deposit will be returned.

Disqualifications

Disqualifications will be announced and a copy of the DQ form put in the regional boxes.

Timelines

Timelines will be included in session programmes. The times shown are approximate and races may start before or after the times indicated.

Banner Placement

Swimming New Zealand may have signage in and around the facility; this signage takes precedence for position over regional and club banners. SNZ reserves the right to remove any banners that are not in appropriate areas or conflict with event signage and/or sponsors.



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Opening Ceremony Mexican Wave

Prior to the start of racing in the first session, every club will line up around the poolside and take part in an opening ceremony Mexican wave. Each Junior festival zone will have a competition to who can create the loudest and most fun Mexican wave as well as trying to achieve to the golden 100 seconds without a break.

Themed Session

Disney Theme

The Sunday afternoon session will be themed. There will be spot prizes for the best dressed

people, which will be awarded from the dress-up walk past at 2.15pm. Please congregate below the blocks.

Event Collateral

Each swimmer entered will receive a Junior Festival swim cap.

PB Ribbons

After each swim, each swimmer should speak to their coach to see if they achieved a PB. If they have, that swimmer will receive their ribbon from their coach.

Medical Information

Service	Address	Phone
Cambridge Medical Centre	48 Alpha Street, Cambridge	07-827 7184
X-Ray, Pacific Radiology	14 Dick Street, Cambridge	07 823 1090
Duke St Dental Care	30 Duke Street, Cambridge	07 827 0119
Unichem Pharmacy	52 Victoria St, Cambridge	07 823 0700
Vigour Physiotherapy	48 Empire Street, Cambridge	07 823 1506
Anglesea Clinic Urgent Care	3 Thackeray Street, Hamilton	07 858 0800
Waikato Hospital	3 Selwyn Street, Hamilton	07 839 8899
Emergency - Fire, Police, Ambulance		111
AED	By the changing rooms of the outdoor pool	